

## ORDER FORM

### **RECORD RETENTION AND DESTRUCTION MANUAL**

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RE: Records Management -  
Record and Document Retention and Destruction Manual

Please forward \_\_\_\_\_ copies of the Record and Document Retention and Destruction

Manual at \$35.00 each for a total of \$\_\_\_\_\_ (Check enclosed for the total amount). *\*Discount for multiple copy order over 10 copies. Call for quote.*

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